



Republic of Namibia
ANNUAL PROCUREMENT PLAN

Name of Public Entity: AGRIBUSDEV -Head Office					Financial Period: 2025-2026			
KINDLY REFER TO THE POP-UP COMMENT UNDER EACH HEADING AND GUIDING NOTES FOR HINTS ON HOW THIS TEMPLATE SHOULD BE POPULATED								
Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and delivery of Office Stationeries and Cleaning Materials	Various	G	Yes	RFQ	120,000.00	01/07/2025	NA
2	Procurement of Accounting Systems - Pastel Partner & Payroll	Various	G	Yes	DP	25,000.00	01/06/2025	NA
3	Supply and delivery of HQ server and IT accessories	Various	G	Yes	RFQ	120,000.00	01/06/2025	NA
4	Supply and delivery of GreenScheme Tower Servers and MS Se	Various	W	Yes	RFQ	800,000.00	05/08/2025	NA
5	Supply and delivery of ComputiA Server and ComputiA Security Training	Various	NCS	Yes	RFQ	48,000.00	01/06/2025	NA
6	Supply and delivery of Computers and laptop	3	G	Yes	RFQ	80,000.00	05/06/2025	NA
7	Supply and delivery of vehicles & accessories	Various	G	Yes	RFQ	2,270,000.00	01/06/2025	NA
8	Procurement of Telephone Expenses	Various	NCS	Yes	DP	230,400.00	01/02/2026	NA
9	Procurement of Staff Training & Workshops	Various	NCS	Yes	DP	100,000.00	Depending on Nipam	NA
10	Supply and delivery of branding services	Various	NCS	Yes	RFQ	20,000.00	June/July 2025	NA
11	Supply and delivery of laptop bags	Various	G	Yes	RFQ	5,000.00	01/08/2025	NA
12	Provision of Bookkeeping services for Ndonga Linena	Various	NCS	Yes	RFP	1,100,000.00	01/07/2025	NA
13	Procurement of Media/Publicity Services	Various	G	Yes	DP	300,000.00	01/06/2025	NA
14	Supply and Delivery of Drones	Various	G	Yes	DP	500,000.00	01/08/2025	NA
						5,718,400.00		
Approved - Accounting Officer (Name): Ben Haraseb			Signature: 			Date: 09/05/2025		

